

August 9, 2023

Hello Shop Owner,

My name is Mary Durkin. I am the Vendor Chairperson for United Quilt Guild of Salem Ohio. Our Guild is having their Biennial Quilt Show on July 18, 19, and 20 of 2024. at the Center Plex on Ellsworth St. in Salem, Ohio. With set up on the 17th

At this point we are trying to set up vendors for our show and would like to invite you to vend at our show. The Center Plex is huge and we have ample room to spread out. The cost of renting a 15ft x 15ft space is \$150.00 and includes two tables and two chairs and also includes a business card size ad in our catalog with a discounted larger ad if you're interested. We also have a double space of 30ft. x 15 ft. with 3 tables and 3 chairs. Along with a business card size ad in our catalog along with a discounted rate for a larger ad. The price for renting the larger space is \$200.00.

I hope you can find time to come to our show. Our last show was very successful and we are looking forward to a bigger show in 2024. If you are interested please call me at 330-207-8613, or email me at [mdurkin1rn@gmail.com](mailto:mdurkin1rn@gmail.com) My home address is 48 Hilltop Blvd. at the bottom of this letter is a form to fill out if you are interested in vending.

Sincerely,

Mary Durkin

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Vendor shop name \_\_\_\_\_

Shop owner contact person \_\_\_\_\_

Address \_\_\_\_\_

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Phone Number \_\_\_\_\_